

TrekTrac User Tips – MY FRIENDS

The “My Friends” pages of your TrekTrac account permit you to add and invite Friends to view your Trips. Click on the navigation bar link “My Friends” from your TrekTrac “Account Home” page.

The screenshot shows the top navigation bar of the TrekTrac website. On the left is the TrekTrac logo. To its right are four menu items: MY PROFILE, MY GEAR, MY FRIENDS, and FORUMS. Below the navigation bar is a green header for "Account Home" with a welcome message: "Welcome Back, John This is your Account Home Page. From here you can view the Trips created by Your Friends and view Public Trips posted by others in TrekTrac. To upgrade to a USER Account simply click "Add a Trip"."

(NOTE: TrekTrac is designed to give you ultimate control over the information you share with friends, family, and the people you encounter via TrekTrac. You choose what information you put in My Profile, your Public Postcard, and the Trips you create, including contact and personal information, mapping and location information, pictures, video, journal entries, special interests, and networks you may choose to join. You control with whom you share that information through the privacy settings on the My Profile and My Friends pages.) When you click on the “My Friends” link from the navigation tool bar the following page opens:

The screenshot shows the "My Friends" page with a sub-header "View My Friends". Below the header is a magnifying glass icon and a paragraph: "Below is a list of "your friends." If your friend is a boater and has entered their vessel/trip information, you can click on the RED link of YOUR FRIEND'S NAME to view their public postcard." Below this are two instructions: "Click on the EDIT button to select what trips each of your friends should have access to view." and "Click on the REMOVE button to disassociate a user from any/all of your TrekTrac activity." At the bottom is a table with three columns: "Friend's Name", "Email", and "Registered account?". Below the table is an "Add a Friend" button.

Click “Add a Friend” to begin developing your “Friends” list.

The screenshot shows the "Add a Friend" page with a magnifying glass icon. Below the header is a paragraph: "If the Friend you are adding is not already a member of the TrekTrac Community we send them an invitation to sign up and view your travels and adventures aboard and abroad. This e-mail is sent from the Sailtrac administrator. If you would like add a personalized message to this e-mail simply type it in the Message Box below. We will copy your registered e-mail address on this message as well. Why? Occasionally the Sailtrac administrator e-mail gets caught in a SPAM filter and this permits you to forward it again from your own e-mail address to ensure your Friend gets the invitation:" Below this are four form fields: "First Name: * Required" with the value "Jack", "Last Name: * Required" with the value "Nicholson", "Email Address: * Required" with the value "jcn6887@hotmail.com", and "Notes About This Friend:" with the value "12345 Yellowstone Way Aspen, Colorado 12345". Below the notes field is a paragraph: "Use this field to save and store a nickname, address, or other contact information about this Friend." At the bottom is a "Message Box: Add a personalized message to the e-mail we send to your Friend" with the value "Hey Jack, View my trips and travel adventures on TrekTrac!". At the very bottom is an "Add a Friend" button.

Provide the first and last name, and e-mail address. Use the "Additional Info" field to add the names of your "Friend's" address, nickname, or anything else you think pertinent. Click "Add a Friend". Your friend will be added to your list as displayed below.

My Friends
My Account Home > My Friends

View My Friends

Below is a list of "your friends." If your friend is a boater and has entered their vessel/trip information, you can click on the **RED** link of YOUR FRIEND'S NAME to view their public postcard.

Click on the **EDIT** button to select what trips each of your friends should have access to view.

Click on the **REMOVE** button to disassociate a user from any/all of your SailTrac activity.

Friend's Name	Email	Registered account?	
Jack Nicholson	jcn6887@hotmail.com	No	Send Email Edit Remove

[Add a Friend](#)

What happens next? The TrekTrac administrator sends an invitation e-mail to your Friend. This initial e-mail contains no spam, html advertising, and TrekTrac DOES NOT SELL, DISTRIBUTE, OR USE your list of Friends in any "Spam" or direct e-mail advertising campaign. TrekTrac will provide notices related to their account, or your Trip updates and information. Read the "Privacy" information on our link by the same name. Your friend will receive the following e-mail message

"Your Friend _____ has added you to their TrekTrac contact list to keep you informed during their travels. A TrekTrac account has been created for you but is not active until you click the link below.
[Click on this link to activate your TrekTrac Account](#)"

(NOTE: Depending on your "Friend's" spam filter they may or may receive this e-mail in their traditional inbox. It often depends on the e-mail address you provide. You may want to send you own e-mail from your own e-mail account FIRST to let them know to expect this e-mail from administrator@trektrac.com and that they can register to view your TrekTrac pages and Trips by clicking the link on the e-mail displayed above to complete setting up their VIEWER account.


Allowing "My Friends" to VIEW your Trips

Once you have added Friend's you should click the "EDIT" button. The following page will open:

My Friends
My Account Home > My Friends > Trips this Friend can view

Edit My Friends

Below are the trips that My Friend John Adams can view. You can add or remove trips for John by putting a check in the box next to the desired trip and clicking [Update].

Entry Title	Trip Name	Trip Date	Approve
	The Inca Ruins of Machu Picchu	5/10/2008 - 5/12/2008	<input type="checkbox"/>

[Update](#)

Check the "Approve" box for the Trip or Trips that you want to share with this Friend. Your Friend will receive an e-mail announcement once you click "Update" and will be informed they are now able to "VIEW" the Trip you have created and follow your adventures.

How someone can become your "Friend" from Viewing Your Public Postcard

When you registered for your TrekTrac User's Account some of the data provided is used to create your "Public Postcard". You control the information that is displayed. This Public Postcard is visible to other TrekTrac account holders and other non-registered users who explore the TrekTrac Search tools.

Trektrac Public Postcard



John & Vicki

Gear Profile: My Flip Video Camcorder
Details: Gadget
Manufacturer: Flip Video Camcorder
Model: Mino
Year: 2008
Dimensions: 3 inches tall / 3 ounces



Description:

I don't travel without my Flip Video device. It is light weight, easy to operate, and with its flip up USB connection there is no need to carry cables or other accessories. I can plug it in at any Internet Cafe when direct Internet access isn't available and upload my current adventures direct to TrekTrac. Try it yourself!

[Back to My Profile Page](#)



All Public Postcards have a "Click Here to request to become their Friend" link IF the view is not already in Your Friend's Network. When this occurs you will receive a message on your Account Home page indicating that some is requesting permission to "View Your Travel Adventures". You can permit access or decline permission. You control your information and access to your Trips and travel information pages. Under "My Friends Trips" You will receive a red link "You have Friends that want to access your account." By clicking that link the following page will open:

My Friends

[My Account Home](#) > [My Friends](#) > [Trips this Friend can view](#)

Edit My Friends

Below are the trips that My Friend John Adams can view. You can add or remove trips for John by putting a check in the box next to the desired trip and clicking [Update].

Entry Title	Trip Name	Trip Date	Approve
	The Inca Ruins of Machu Picchu	5/10/2008 - 5/12/2008	<input type="checkbox"/>

You can decide to grant them permission or deny access. If you grant them access you will be directed to select which Trips they are entitled to "VIEW". Check the box of any and all Trips you choose to grant them permission to enjoy. This Friend will then be automatically added to your "My Friends" list.

Viewing "My Friends" Public Postcards

From your "My Friends" list you can view the Public Postcard of any Friend that also has a User Account. Click their name which is highlighted in red on the "View My Friends" page.

My Friends

[My Account Home](#) > [My Friends](#)

View My Friends

Below is a list of "your friends." If your friend is a boater and has entered their vessel/trip information, you can click on the **RED** link of YOUR FRIEND'S NAME to view their public postcard.

Click on the **EDIT** button to select what trips each of your friends should have access to view.

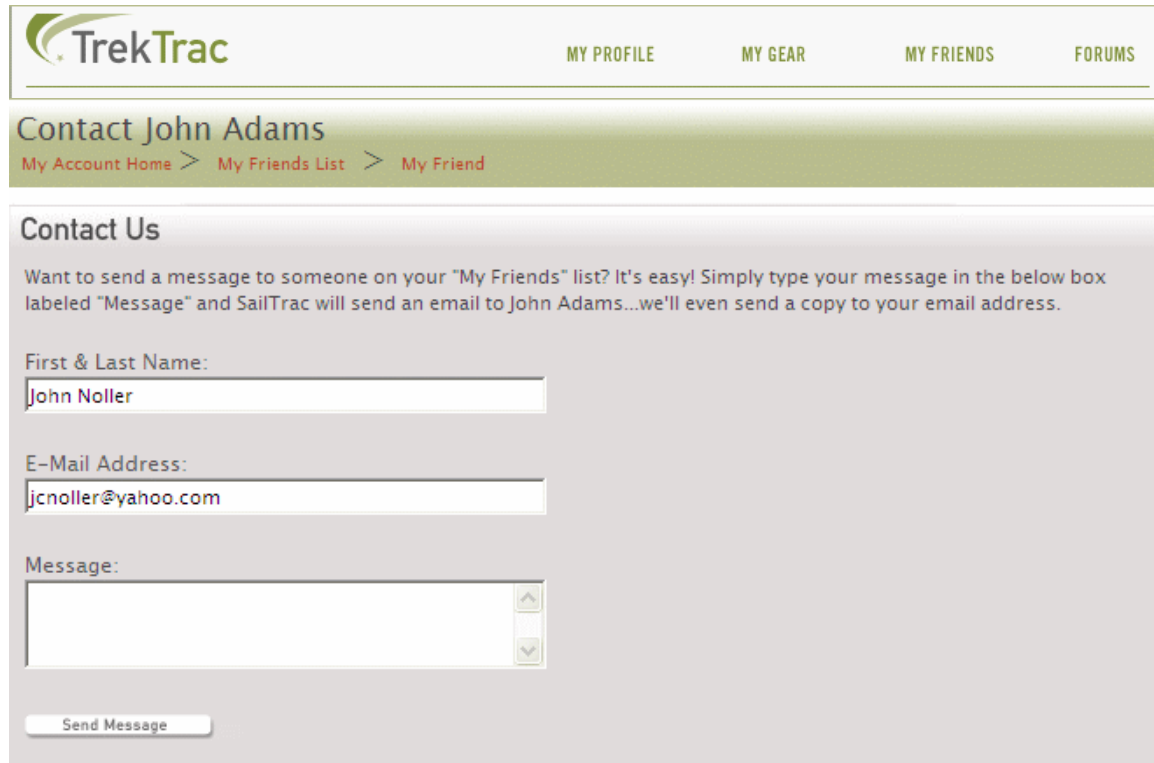
Click on the **REMOVE** button to disassociate a user from any/all of your TrekTrac activity.

Friend's Name	Email	Registered account?			
John Adams	jcms.inc@earthlink.net	Yes	<input type="button" value="Send Email"/>	<input type="button" value="Edit"/>	<input type="button" value="Remove"/>

Doing so will display their Public Postcard.

Sending “My Friends” an e-mail from within Sailtrac

You can communicate with this new Friend or any Friend on your “My Friends” list from within the TrekTrac site. From the “View My Friend's” page click the “Send E-mail” button.



The screenshot shows the TrekTrac website interface. At the top left is the TrekTrac logo. To the right are navigation links: MY PROFILE, MY GEAR, MY FRIENDS, and FORUMS. Below this is a breadcrumb trail: My Account Home > My Friends List > My Friend. The main content area is titled 'Contact Us' and contains the following text: 'Want to send a message to someone on your "My Friends" list? It's easy! Simply type your message in the below box labeled "Message" and SailTrac will send an email to John Adams...we'll even send a copy to your email address.' Below this text are three input fields: 'First & Last Name:' with the value 'John Noller', 'E-Mail Address:' with the value 'jcnoller@yahoo.com', and a 'Message:' text area. At the bottom of the form is a 'Send Message' button.

You can request them to add you to their “My Friends” list or send any message you desire. Let them know what you think about their adventures. TrekTrac gives you the tools to interact as much or as little as you like.